

ARMDALE YACHT CLUB

Application for Employment



In order to assess your application for employment, Armdale Yacht Club (AYC) needs to collect personal information about you which may be regulated by the Personal Information Protection and Electronic Documents Act (PIPEDA). By completing this form, you hereby consent to AYC's use of the information obtained on this form and in the interview process to assess your experience and verify your qualifications and previous employment. If hired, this information will be kept in your personnel file. If not hired, this application form and any other notes will be retained for a period of a minimum of six (6) months. AYC is an equal opportunity employer, and makes employment decisions without regard to race, colour, religion, gender, sexual orientation, national origin, citizenship, age or disability. A complete application consists of this completed form, and your current resume, if any. Please print clearly.

APPLICANT INFORMATION				
Date of Application _____				
Last Name _____		First Name _____		Middle Initial _____
Street Address _____		Apt/Unit # _____	City _____	Prov _____ Postal Code _____
Phone Number(s): Home _____; Cell _____			E-Mail _____	
Position Applied For _____			Date Available To Begin Work _____	
Salary Expectation \$ _____ hourly/annually (circle one)				
<i>(Circle One)</i>				
Are you legally entitled to work in Canada?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Have you ever been convicted of a criminal offence for which a pardon has not been granted?			Yes <input type="checkbox"/>	No <input type="checkbox"/>
Do you have a valid driver's license? Class:			Yes <input type="checkbox"/>	No <input type="checkbox"/>
EDUCATION, CERTIFICATION AND TRAINING				
TYPE OF SCHOOL	NAME, CITY & PROVINCE OF SCHOOL	NAME OF COURSE	YEARS ATTENDED	GRADE/CERTIFICATION/DEGREE/DIPLOMA
HIGH SCHOOL				
COMMUNITY COLLEGE/ BUSINESS OR TRADE SCHOOL				
UNIVERSITY				
OTHER				

EXPERIENCE			
Current or Most Recent Employer Name:		Name & Job Title of Last Supervisor:	Employment Dates
City/Prov:		Phone:	From:
			To:
Last Job Title:			
List jobs held and briefly describe duties for each:			
Briefly describe any experience in supervising or management:			
Reason for Leaving:			
1st Previous Employer Name:		Name & Job Title of Last Supervisor:	Employment Dates
City/Prov:		Phone:	From:
			To:
Last Job Title:			
List jobs held and briefly describe duties for each:			
Briefly describe any experience in supervising or management:			
Reason for Leaving:			
2nd Previous Employer Name:		Name & Job Title of Last Supervisor:	Employment Dates
City/Prov:		Phone:	From:
			To:
Last Job Title:			
List jobs held and briefly describe duties for each:			
Briefly describe any experience in supervising or management:			
Reason for Leaving:			
REFERENCES			
Name & Position	Company & Address	Telephone	Relationship
Disclaimer, Consent and Signature			
I certify that all information in this application is correct and complete to the best of my knowledge.			
I authorize investigation of all information in this application, including my criminal record and driving record, which may be required to determine my suitability for employment by AYC. I understand that false or misleading information in my application or interview may result in refusal of employment or dismissal without any previous notice. Unless otherwise noted on this form, I hereby give AYC permission to contact my previous or current schools or employers, references, and others, and hereby release AYC from any liability as a result of such contact. I understand that this application for employment does not constitute an employment offer.			
Applicant's Signature: _____		Date: _____	